HERI Graduation Ceremony Checklist

This checklist also @ https://herijax.com/grad/

More details can be found at https://herijax.com/graduation

PLEASE NOTE: The deadline to turn in required items #2-5 on checklist below is based on your registration date.

Regular Registration (until 12/31) – required items deadline is January 31.
Late Registration (01/01-01/31) - required items deadline is February 15.
Final Registration (02/01-03/01) - required items deadline is March 10.

***If required items are not turned in by the deadline stated above, additional fee of $25 will be added. Thank you for your participation and promptness.

1] Register for Graduation on https://herijax.com/graduation (Extra fees apply after 12/31)

2] Submit Graduate Introduction through online form https://herijax.com/graduation-introduction-form/

3] Submit Graduate's Life Verse for Memorabilia Booklet through online form https://herijax.com/life-verse-form/

4] Email* 5 – 6 color Photos for ceremony slideshow

5] Email* (separately from # 4) Black and White Photo for Memorabilia Booklet

6] Parents of Graduate Keep Alert for Email Updates (emails regarding volunteer details, meetings, cap, gown distribution, etc.)

7] Pick Up Cap and Gown (exact date and time will be emailed; sometime in April)

8] Graduation Day: Graduate Arrives by *scheduled time and stays through end of graduation ceremony~approximately 4:00 PM (Doors open for guests at 1:30 PM)

*Email: HeriJax@yahoo.com and CC HERIgraduation@gmail.com